



Details of your skills and experience that would be of added value to the Commission position:
<div style="text-align: right;"><i>Use Separate Page if necessary....</i></div>

What MNZ Affiliated Club are you a member of?

Do you currently hold any positions within the Club?

Have you previously held any positions within a Club?

Have you ever held a MNZ Board, Commission or Commissioner position in the past? If so what were they?

Other relevant information that may assist the Board of MNZ to determine the suitability of your appointment to the Commissioner role:

*Use Separate Page if necessary....*

Please provide a brief outline of your vision and goals for this discipline:

*Use Separate Page if necessary....*

<b>References:</b>	Names and contact details of two persons from whom MNZ may obtain a reference from
<b>Name:</b>	
<b>Mobile No:</b>	
<b>Email:</b>	
<b>Relationship:</b>	

<b>Name:</b>	
<b>Mobile No:</b>	
<b>Email:</b>	
<b>Relationship:</b>	

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Please attach any other supporting documentation with this application.

Please also see the supporting documentation of the MNZ Constitution and the Womens Terms of Reference & Operating Policies, MNZ Organisation Structure and MNZ Social Media Policy.

Please return this form to:

Motorcycling New Zealand

PO Box 253

Huntly 3740, NZ

Attention: Jannine Curnow

**Marked Confidential**

Or Email all documents to: [jannine@mnz.co.nz](mailto:jannine@mnz.co.nz)

**By 5pm 31<sup>st</sup> March 2024**



## Women's Commission

### Terms of Reference and Operating Principles

#### Purpose

A voluntary role with the aim to support all women who compete, volunteer, work in and are passionate about motorcycling in New Zealand.

**The Women's Commission contributes to MNZ's Strategic direction with**

#### Vision Toward

- To increase female participation in all disciplines and positions within motorcycling.
- To show the women in our sport that they are recognised by Motorcycling New Zealand.
- To ensure that all women and girls, in all roles, are visible and feel positive about the contribution they make, and value being involved and participating in all levels of the sport.
- To connect all women of all abilities and experience, and support them to empower each other.

#### Ensuring Values

- To create Fairness, inclusion, unity and transparency
- Leadership, participation, value and visibility
- Promote professionalism and expertise
- Capture a high standard of health, safety and environment
- Passion and commitment

#### Related MNZ Action Plan Objectives:

*To be included in conjunction with the completion of the MNZ Strategic Plan*

#### Specific Responsibilities:

- To identify and support the needs of women and girls in motorcycling.
- Bring about sustainable organisational change through all levels of motorcycling in New Zealand.
- Create a sports culture, which facilitates and values the full participation of women in all aspects of motorcycling in New Zealand.
- Enable women and girls to realise their potential in and through motorcycling.
- Represent MNZ to external parties when required in a positive light

#### Commitment of Commission

- Declare any conflict of interest and/or loyalty either financial or personal.
- Assume responsibility for specific tasks and deliver within the agreed time frames.
- Treat discussions with other Commissioners as works in progress, recognising that recommendations may be altered in order to enhance co-ordination and harmonisation of different disciplines and departments within MNZ
- Be accessible by email and by other electronic means such as ZOOM, as agreed by the Board
- Respond to requests for input within a minimum of 72 hours to a maximum 10 days, depending upon the situation

- Agree that they will not either during or after their term of Office, share or use information deemed confidential by MNZ.
- Agree not to allow their membership as a Commissioner to serve personal ends and will not let personal interest or the interests of a third party (e.g. an organisation in which they are a member) conflict with those of MNZ.
- Not enter into any contractual or verbal agreement with any party without the authorisation of MNZ.

**Report to:**

- MNZ Board

**Works with:**

- MNZ Staff
- Clubs
- Officials
- Other Commissioners
- Riders / Members
- Board (indirectly)

**Motorcycle Industry Contact:**

Commissioners must respect the relationship that exists between MNZ and the Motorcycle Industry. Direct communication should be limited to non-formal discussion only, and should keep in mind the potential for conflicts of interest between MNZ and the industry.

**Authority and Decision Making**

The Commissioner shall have the authority to make the following decisions:

- Explore potential opportunities and/or carry out responsibilities outlined within these Terms of Reference.
- Expend, in accordance with the budget, its allocated budget on programmes and service related to its approved work plan.
- Invite experts in a particular subject area to participate in meetings or work related to their area of expertise.
- Approve voluntary assistants, co-ordinators to assist them with their duties.

**Term of Office**

Appointments shall be made as per the MNZ Constitution.