

Terms of Reference and Operating Principles

Motorcycling New Zealand Women's Commissioner

Purpose

The role of the Women's Commissioner is voluntary and supports the Operations Manager and the MNZ Governance Board by providing strategic and technical leadership, as well as feedback for the Women's discipline. The role ensures that the discipline aligns with both current and future needs and helps ensure its development.

The Women's Commissioner contributes to MNZ's strategic direction for Women's, focusing on the following areas:

Vision Toward:

- Sporting excellence.
- High standards for events under MNZ jurisdiction.
- Consideration for rider health and safety.
- Retention and support for skilled, passionate volunteers.
- Enhancing synergies between riders, affiliated organisations, promoters, and industry supporters.
- Training and mentoring volunteers for commissioner support roles to ensure continuity.

Ensuring Values:

- Fairness, inclusion, unity, and transparency.
- Professionalism and expertise.
- High standards of health, safety, and environmental responsibility.
- Passion and commitment.

Related MNZ Action Plan Objectives:

These objectives will be aligned with the completion of the MNZ Strategic Plan.

Specific Responsibilities:

- To identify and support the needs of women and girls in motorcycling.
- Bring about sustainable organisational change through all levels of motorcycling in New Zealand.
- Create a sports culture, which facilitates and values the full participation of women in all aspects of motorcycling in New Zealand.
- Enable women and girls to realise their potential in and through motorcycling.
- Represent MNZ to external parties when required in a positive light

Commitment of Commissioner:

- Declare any financial or personal conflicts of interest.

- Take responsibility for assigned tasks and deliver them within agreed timelines.
- Treat discussions with other commissioners as works in progress, acknowledging that recommendations may change to improve coordination.
- Remain accessible by email and other electronic means (video conference, etc.).
- Respond to requests for input within 72 hours to 10 days, depending on urgency.
- Maintain confidentiality of MNZ-related information, both during and after their term.
- Refrain from using their position for personal gain or allowing conflicts of interest.
- Do not enter into any contracts or verbal agreements without MNZ's authorization.

Report to:

- MNZ Governance Board

Works with:

- MNZ Staff
- Clubs
- Officials
- Other Commissioners
- Riders / Members
- Governance Board (indirectly)

Motorcycle Industry Contact:

Commissioners must respect the relationship between MNZ and the Motorcycle Industry. Direct communication should be kept to non-formal discussions, keeping in mind the potential for conflicts of interest.

Authority and Decision-Making:

The Commissioner has the authority to:

- Explore opportunities and responsibilities outlined in the Terms of Reference.
- Allocate funds within the approved budget for relevant programs and services.
- Invite subject matter experts to participate in meetings or projects.
- Approve voluntary assistants or coordinators to support their role.

For Championships, the following decisions require ratification by the Commission:

- Sporting and technical decisions.
- Calendar decisions.
- Sporting regulations.

Term of Office:

Appointments will be made as outlined in the MNZ Constitution.

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